

# THE LEAN OPERATIONS CONSULTANT

Please circulate to:

1:

2:

3:



**Dear Participant,**

This programme is designed to develop your skills as a lean operations consultant. It provides a practical toolkit as well as opportunities to practice in an inspiring yet safe environment.

This course can be either taken alone or as part of a suite of 3 courses called 'The Managing Consultant' – see [www.amskills.com](http://www.amskills.com). Together these courses allow you to work towards the Diploma in Management Consultancy.

Please call me on 020-8883 1423 if you wish to discuss your specific requirements.  
**Laura Robertson, Course Director**

**1 x 3 Day Courses at the:  
Institute of Directors**

116 Pall Mall, London SW1Y 5ED  
(Near Charing X Station)

**Course Timings (all days):**

09.30 Start

17.00 Close

Lunch & Refreshments Included.

## 3-DAY PROGRAMME

### Day 1. The Lean Operations Tool Box:

- Lean operations consultancy & client value
- Lean operations consulting model
- Systems thinking and customer value
- The lean toolbox – core tools & techniques
  - Planning the lean operations study
  - Identifying and eliminating waste
  - Value stream / process mapping
  - Optimising workplace ergonomics
  - Fool proofing business processes
  - Single minute exchange of die
  - Statistical process control
- Applying lean methods in practice

### Day 2. Facilitation Skills:

- Building high performance teams
- Team selection and development
  - Theory of team building
  - Analytical tools for team building
  - Team troubleshooting
- Facilitation skills:
  - Practical team building exercises
  - Resolving conflict
  - Team based decision making
- Managing stress in consulting

### Day 3. Lean Operations in Practice:

- Lean procurement
- The lean toolbox – advanced techniques
- Developing a lean value culture
- Taking learning back into the workplace

## KEY BENEFITS

### Comprehensive Delegate Pack:

- Complete set of course notes
- Electronic consultancy process templates
- Copies of interactive workshop records
- Access to our evolving knowledge base

### Key Skills for Delivering Client Value:

- Research and analysis skills
- Innovation and problem solving skills
- Implementation & change mgt skills

### Professional Qualifications (Optional):

- Certificate in Mgt Consulting Essentials
- Diploma in Management Consultancy
- Certified Management Consultant
- Professional in Value Management

### Fully Approved Training Centre:

- Chartered Management Institute
- Institute of Business Consulting
- Institute of Value Management

### Real Consultancy Case Studies & Examples:

- Corporate strategy
- Competitive strategy
- Outsourcing
- Strategic marketing
- Process re-engineering
- Asset investigations
- Service reviews
- Financial analysis
- Accommodation reviews
- Restructuring
- DIP / workflow
- Mobile working
- Major ICT projects
- Feasibility studies
- Lean services
- Start-ups
- Option appraisals
- Venture capital
- Joint ventures
- Social enterprises
- Project rescue
- Turnarounds

## LEAD TUTOR



**Mark Law**  
MSc CEng FIMechE  
FCMC MCIM TVM

Mark is a seasoned strategy & general management consultant:

- London Business School
- Big 6 consultancy clients
- Private & public sector clients
- £550m+ in client value added
- £220m+ venture capital raised
- CEO / Board level experience
- Expert team facilitator
- Consults in numerous industries
- Pioneered new OD techniques
- Complex projects & programmes
- Consults, trains and facilitates

Mark started his career in oil field exploration with Schlumberger in the North Sea, Adriatic and Mediterranean. He is a Chartered Engineer, Chartered Marketer & Certified Value Practitioner.

Visit [www.amskills.com](http://www.amskills.com) for details or call for references.

## SOME CLIENTS



"I would have no hesitation in recommending AMS for consultants wishing to enhance their skill sets.

Bev Webb, Head of Business Consulting, Ecclesiastical

## Booking Form (please copy for each delegate):

Name \_\_\_\_\_  
Date: [ ] 10-12 MAR 2010 [ ] 16-18 JUN 2010 [ ] 10-12 NOV 2010  
[Tick]  
Title \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_

## THE LEAN OPERATIONS CONSULTANT

Organisation \_\_\_\_\_  
Address \_\_\_\_\_  
Postcode \_\_\_\_\_

Visit [www.amskills.com](http://www.amskills.com) to download a booking form or email [laura@amskills.com](mailto:laura@amskills.com)

Course fee per delegate: £1,295 + VAT



Advanced Management Skills, 4 Onslow Gardens, London N10 3JU Tel 020-8883 1423

Visit our web site at [www.amskills.com](http://www.amskills.com)

Terms and Conditions: Courses are payable in advance. In the event of course places being cancelled or deferred, 50% of the fee is payable if less than 6 weeks notice given prior to start of course and full fee if within 4 weeks. Delegate substitutes accepted. Course content subject to improvement.